

Minutes from Meeting
10:00am-12:00pm
Rooms 2102 (Bloomington) and ES3138F (Indy)

Members Present: Danielle DeSawal, Elizabeth Boling, Lara Lackey, Samantha Paredes Scribner, Martha Nyikos, Beth Berghoff, Valarie Akerson, Connie Ables, Susie Sloffer, and Ray Haynes

Absent: Kylie Pepler and Ghangis Carter

Staff: Avital Deskalo

Presenters: Ellen Vaughan, Gretchen Butera, and Regina Weir

- I. **Review/approval of minutes from September 22nd,**
 - A. Samantha's middle name is misspelled, change E to A.
 - *Susie Sloffer motioned to approve the minutes from the last meeting.*
 - *Lara Lackey seconded the motion.*
 - *Motion passed.*

- II. **Old Business**
 - A. **FMLA-** The FMLA subcommittee adopted the FMLA policy, leave of absence request, and FAQ for the School of Education. There were several items that needed to be changed. First, on the Leave of Absence request form, it was requested to switch full 12 credit hours to one full time semester. Additionally, there was a change made to the FMLA policy under *eligibility* to add Statement #2 from the Leave of Absence form "The student was not previously granted or on leave for maximum of 24 months in total." Furthermore, a question was raised whether IUPUI has a similar FMLA policy.
 - *Valarie Akerson motioned to approve the three documents with the changes outlined above and put them in process to go to policy council.*
 - *Martha seconded the motion.*
 - *Motion passed.*

- III. **New Business**
 - A. **Graduate License in Exceptional Needs: High Incidence-** Gretchen Butera and Regina Weir proposed a Graduate License in Exceptional Needs: High Incidence Certification and a License plus Masters in Special Education: High Incidence Certification. Several issues were raised regarding the two certifications. One, who would be teaching the courses within the certification programs? Gretchen responded that the graduate faculty are involved, and listed several of the faculty who would be involved. Another issue mentioned was whether these courses would be available online. It was concluded that a distance education section may be added, and it will be combined with the secondary special education majors. Furthermore, Susie

inquired about the number of credit hours for M550 for the license plus masters in special education, and suggested that the 3 credits listed on the program of study form should be switched to 10 credits. Martha asked about the graduate license in exceptional needs, and whether taking k-6 elementary or 5-12 secondary license could develop into a k-12 license for those who wish to pursue a k-12 license. She suggested that the requirements could be changed to either OR and/or k-6 and 5-12 secondary license.

- *Danielle DeSawal motioned to approve graduate license in exceptional needs, license plus masters as presented with the one change in M550, or if Susie finds another discrepancy, she will make the amendments, motion that this will go in accordance with the masters degree in special education. This document is the document that moved forward to policy council.*
- *Susie Sloffer moved to accept the motion.*
- *Martha Nyikos seconded the motion.*
- *Motion passed.*

B. **G510 Curriculum change**- Ellen Vaughan proposed a curriculum change for the M.S. Degree in Counseling within the Community Counseling track. She wishes to add G510 as a requirement in the fall of the students' second year.

- *Danielle DeSawal motioned to approve the new program outline degree for the Community counseling track with the change to add G510.*
- *Connie Ables motioned to accept.*
- *Martha Nyikos seconded the motion.*
- *Motion passed.*

IV. **Discussion Topics**

- A. Martha Nyikos volunteered to chair the **Beechler Award Committee**. Valarie Akerson will be on the committee as well; one more person will also be recruited.
- B. The committee will revisit the topic of the **Dissertation of the Year Award** at the December meeting.

The meeting concluded at 11:15 am.